

Arrowhead EMS Association  
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## MEMO

**DATE:** July 1, 2016  
**TO:** Emergency Medical Responders (EMR) Agency  
**FROM:** Adam Shadiow, Executive Director  
**RE:** **Reimbursement Opportunity**

Regional EMS funds are available for EMR agencies in the Arrowhead region (Aitkin, Carlton, Cook, Itasca, Koochiching, Lake and St. Louis Counties). Reimbursements are available for EMR agencies for certification/recertification education/training completed and paid for within the timeframe of **July 1, 2016 to May 31, 2017**. Available funds will be distributed on a **first come, first serve basis**.

**\*\*\*Requests for reimbursement must be submitted by June 30, 2017.\*\*\***

### REIMBURSEMENT DOCUMENTATION REQUIREMENTS AND GUIDELINES

**EMR Certification/Recertification** (\$400 per agency)

- A copy of the invoice for EMR certification/recertification education/training
- A copy of proof of payment from vendor or a copy of check payment to vendor
- Copy of certificate(s) of completion of certification/recertification education/training
- Training was conducted within July 1, 2016 to May 31, 2017
- Completed feedback survey

Please feel free to contact me at 218-726-0070 or email me at [adam.shadiow@arrowheadems.com](mailto:adam.shadiow@arrowheadems.com).